

## HOMELESSNESS AND ROUGH SLEEPING SUB COMMITTEE

### Constitution<sup>1</sup>

- i. The Chair & Deputy Chair of the Community and Children's Services Committee;
- ii. A total of six Members elected by the Community and Children's Services Committee, consisting of:
  - a. Members of the Community and Children's Services Committee; with
  - b. Up to two Members of the Court of Common Council
- iii. One Member appointed by and representing the City of London Police Authority Board;
- iv. A representative of the City Churches;
- v. Chair of the Safer City Partnership or his/her/their representative;
- vi. Three external members in accordance with the Membership Scheme<sup>2</sup>

The **quorum** of the Sub Committee shall consist of any three Members of the Court of Common Council.

### Terms of Reference<sup>3</sup>:

To scrutinise, give consideration, and make recommendations to the Grand Committee of:

1. Strategies and proposals to alleviate rough sleeping and homelessness in the City of London together with other associated activities.
2. Government and regional policies on rough sleeping; and their impact on the City of London Corporation's Rough Sleeping and Homelessness Strategy and practice arrangements.

**Suggested frequency of meetings – 4 times a year**

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<sup>1</sup> As set out in the Schedule approved by the Community & Children's Services Committee on 11 March 2024.

<sup>2</sup> As set out in the Schedule approved by the Community & Children's Services Committee on 11 March 2024.

<sup>3</sup> As set out in the Schedule approved by the Community & Children's Services Committee on 11 March 2024.

## **Homelessness and Rough Sleeping Sub Committee Schedule of Constitution and Terms of Reference**

### **Appointments**

1. The Representative of City Churches is appointed by the Community and Children's Services Committee, following recommendation by the Archdeacon of London.
  - a. This appointment is reviewed every 3 years
2. Even as an appointee, a City of London Officer does not have voting rights.

### **Member Scheme**

1. The Sub Committee will have the power to co-opt up to three external members outside of the Court of Common Council.
  - a. These individuals will provide specialism and experience relevant to the subject matter; or
  - b. Who are currently working in the field of homelessness, or who have lived expertise and experience of homelessness, or expertise and experience of accessing services related to homelessness.
  - c. Two appointments are two-year terms, and one appointment a three-year term.
2. In the first instance of an external member vacancy, The City of London Police Authority Board has priority to appoint a second Member appointed by and representing the City of London Police Authority Board.
3. The external member appointment process is as follows:
  - a. Offer a vacant external membership to the City of London Police Authority Board. With up to two City of London Police Authority Board representatives on the Sub Committee.
  - b. Advertise the vacant external membership(s) on the City of London Corporation website.
  - c. The Town Clerk to redact personal information for a blind review of applications to the Panel.
  - d. The lead officers to create a shortlist of candidates.
  - e. The Recruiting Panel will consist of the Chairs and Deputy Chairs of CCS and HRS (or their representatives) along with a maximum of two officers appointed by the Executive Director, Community and Children's Services.
  - f. The Panel to approve the shortlist, conduct interviews, and present to CCS Grand Committee recommendations of appointments for final approval.

### **Annual Plan**

Officers will report on:

1. new approaches to working with rough sleepers;
2. financial implications in delivering a service to rough sleepers;
3. the health and wellbeing of rough sleepers, what services are required and how they can be delivered;
4. implications of any enforcement activities;
5. collection of data, including the number of rough sleepers on the City streets, and other relevant evidence of outcomes; and
6. officer liaison with other local authorities and agencies working towards tackling homelessness and rough sleeping.